



HALCYON AND LIBER LIMITED will take all reasonable steps to ensure that in the event of a service interruption, essential services will be maintained and normal services restored as soon as possible.

To ensure that this happens, it is our policy to have in place robust business continuity and service recovery plans that are regularly reviewed and tested.

Heads of Department shall produce robust business continuity and service recovery plans whilst the management team will provide planning templates, procedures and support through our risk management arrangements.

Signed for and on behalf of the Management.